

What to look for in a consultant's job plan

Heart Rhythm Trainees
Heart Rhythm Congress
Birmingham Hilton
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What is a Job Plan

- Description of your activities in the coming year
 - More than just a diary
- Provide information to employer
- Between you and clinical manager (usually clinical director)
 - May also have colleague
- Annual/Interim

Before the Job Plan

- Prepare well
 - Collect information
 - Achievements over last year
 - Plans/proposals for next year
 - Outcomes of activities and time spent
 - BMA Diary
 - No surprises

Obstacles to Job Planning

- Problems with the Process
 - Not understanding the process
 - Informal but does have rules
 - Needs agreement (both parties)

Obstacles to Job Planning

- Problems with the Job Plan
 - Avoid concentrating on a diary but on what you want to achieve
 - New service developments etc
 - Supporting professional activities (SPA)
 - Not just reading journals
 - Add value
 - Develop services

More Information

- BMA
 - www.BMA.org.uk/jobplanning
 - Central Consultants and Specialists Committee (CCSC)
 - Job Planning – A summary for consultants new to the 2003 contract in England and Northern Ireland
- Local Negotiating Committee (LNC)